

POSITON ANNOUNCEMENT CLIMATE AND AGRICULTURE PROGRAM MANAGER

The National Center for Appropriate Technology or NCAT has been helping people build resilient communities through local and sustainable solutions that reduce poverty, strengthen self-reliance, and protect natural resources since 1976. NCAT is a trusted, practical, connector for individuals and businesses who are working to leave our world better than we found it. NCAT works to foster and promote sustainable technologies and systems, especially for the benefit of economically disadvantaged individuals and communities. NCAT is a national private non-profit organization whose work includes nationally recognized projects in food, agriculture, and energy.

NCAT is seeking a full-time manager of our new climate and agriculture program, who will be responsible for the integration of existing and future initiatives into a national climate solutions program. The program manager will be a senior level visionary leader who skillfully works with NCAT staff and partners across the nation to manage existing climate solutions programming, lead a strategic visioning process, and develop new initiatives to mitigate and adapt to climate change through sustainable, regenerative agriculture. If you are a seasoned, dedicated and ambitious leader with strong management skills, knowledge of agriculture and nature-based climate solutions, and a background in project development, this is a great opportunity for you!

The preferred location for this position is San Antonio, Texas, but the position may also be located remotely, with the ability to commute to the NCAT office in San Antonio on an as-needed basis.

RESPONSIBILITIES

- Build out and manage existing and emerging climate and agriculture projects, with an initial focus on Texas initiatives that have potential to scale to national programming;
- Manage a five-year, national, multi-million-dollar United States Department of Agriculture (USDA) Partnerships for Climate Smart Commodities award, working across NCAT departments and in close collaboration with partner organizations, farmers and ranchers;
- Coordinate with NCAT leads on several other sub-awarded Partnerships for Climate Smart Commodities projects to identify opportunities for synergy and align organizational strategies;
- Represent NCAT on the USDA Partnerships for Climate Smart Commodities Learning Network;
- Work closely with the NCAT Executive Team to establish a cohesive national program and strategic framework for advancing climate solutions in agriculture;
- Build and cultivate regional and national partnerships with organizations and businesses;

- Serve as an expert resource for NCAT staff, constituents, and partners on current trends in climate science and agricultural mitigation, adaptation and resilience;
- Work closely with the NCAT development team to prospect governmental and non-governmental funding opportunities, approach funders. and cultivate new and existing funder relationships;
- Coordinate programming and planning for NCAT's Climate Smart Agriculture conference;
- Prepare grant reports and annual program status reports;
- Work closely with the communications team to develop program messaging and create content for NCAT's various multi-media communications channels;
- Work with Executive Team and NCAT staff to prepare written briefs for the public and responses to federal requests for input on Climate Smart Agriculture policies and programs;
- Present at conferences and other public gatherings and represent NCAT on external working groups and policy coalitions;
- Elevate NCAT to a seat of national prominence for expertise and technical assistance related to nature-based climate solutions in the agriculture and food sector.

QUALIFICATIONS / EXPERIENCE

This position requires a BA/BS degree in agriculture, agricultural economics, agronomy, biology, horticulture, soil science, or a related field, along with a minimum of 5 years of relevant experience; or an MA/MS degree in one of these fields and a minimum of 3 years of relevant experience; or an equivalent combination of education and experience.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

- Commitment and passion for the NCAT mission;
- Program management experience;
- Ability to manage multiple projects and other program priorities simultaneously;
- Strong aptitude and talent for developing and maintaining productive relationships with a diverse range of stakeholders and partners;
- Excellent verbal and written communication skills with experience distilling complex material into digestible briefs for colleagues, partners and constituents;
- Knowledge of agriculture in the Southwest, related organizations and government agencies;
- Knowledge of the agricultural sector's contribution to climate change, and how climate disruptions impact production and supply chain resilience;
- Demonstrated experience in the areas of sustainability, regenerative agricultural practices, soil health, climate-smart farming, and/or water conservation;
- Familiarity with agriculture relevant to specialty crops, field crops, cover crops, horticulture, agroforestry, natural resource management, farm marketing, and farm business management;

- Grant and proposal writing skills;
- Ability to work independently and in a team environment;
- Willingness to travel and work independently.

SALARY AND BENEFITS

The pay range for this position is \$64,000 - \$74,000 annually depending on qualifications and experience directly related to this position. Excellent benefits include flexible schedule, paid vacation, sick leave, and holidays, health, dental, vision, life and disability insurance, a cafeteria and 401(k) plan with matching and profit-sharing contributions, and a pleasant, professional environment.

APPLICATION PROCESS

Applications will be accepted until a suitable candidate can be identified. Early applications are encouraged. Applicants are encouraged to visit www.ncat.org and www.attra.ncat.org to learn more about NCAT. All persons interested in being considered for the position must submit an NCAT application and upload a resume and cover letter through BambooHR. To start the application process please visit [NCAT Employment Application](#) and complete the online application. Incomplete applications or references on the application to “see resume” will not be considered. The next part of the process is uploading a current resume and a cover letter highlighting experience and skills relevant to the listed qualifications. Resume and cover letters can be uploaded at <https://ncat.bamboohr.com/jobs/>. Simply choose the position you are applying for and then click “apply for this job” to upload the required resume and cover letter. Questions about the application process can be directed to:

Kriss Sullivan, Director of Human Resources

e-mail: jobs@ncat.org

NCAT’s mission is to help people build resilient communities through local and sustainable solutions that reduce poverty, strengthen self-reliance, and protect natural resources. Our work brings together diverse partnerships and communities to help reduce poverty and protect our natural resources. We strive to be a multicultural organization that embraces the rich dimensions of diversity such as race, ethnicity, gender identity, sexual orientation, socio-economic status, age, physical ability, religious or political belief and marital or veteran status. Diversity creates healthy communities. Special consideration will be given to applicants who are reflective of the communities that we serve. NCAT is an Equal Opportunity Employer.

For additional information about NCAT please visit our website at www.ncat.org.

(Updated 10/18/22)